



Milledgeville Main Street/ DDA
105 East Hancock Street
PO Box 1422
Milledgeville, Georgia 31059
Phone 478.414.4014

50/50 FAÇADE AND INFRASTRUCTURE IMPROVEMENT GRANT APPLICATION & GUIDELINES

TO BEGIN:

Discuss proposed changes with Main Street Director to see if they fall within certain guidelines set forth by the Historic Preservation Commission. You may then be directed to the Planning/Code Department, to complete an application for Historic Preservation Commission (HPC) certificate of Appropriateness.

HPC (IF NEEDED):

Historic Preservation Commission meets the second Thursday of each month at 5pm, in City Hall to consider proposed projects. HPC will need all project information 15 business days prior to the scheduled meeting date.

DESCRIPTION:

The purpose of this program is to stimulate downtown revitalization, redevelopment, economic development, and tourism development in Milledgeville. This program is funded by proceeds of the annual Deep Roots Festival. Program funds are an incentive for current owners and potential buyers of vacant and occupied buildings to restore, renovate, and repair the exterior and/or infrastructure of their building.

The Milledgeville Main Street/Downtown Development Authority (DDA) Façade and infrastructure improvement grant will provide a 50/50 investment match ratio up to a maximum of \$1,500 per property, as a reimbursement once pre-approved project(s) are completed and inspected. All projects must be completed within six months of the date of the Main Street/ DDA approval letter. Additional funds may be considered for major renovations, upon written request.

The program is open to all private businesses in the downtown Milledgeville Commercial Business District. The Board reserves the right to approve, change, or deny any project they feel does not meet the mission of Main Street or does not provide a significant enough improvement to justify receiving grant monies. All applications must include two quotes for the proposed work. Once available funds are pledged, no more applications will be accepted until the program is funded again.

Examples of acceptable projects include:

- Building façade improvements (paint, brick, wood, other repair, awnings/canopies, lighting, doors, windows, etc.)
- Other infrastructure restoration/renovations which meet HPC approval and the goals of revitalization will be considered, with the exception of signage.

PROCESS:

- Meet with Main Street Director
- Get required HPC Approval (as needed)
- Fill out application
- MS/DDA Board will approve/deny your application
- Main Street Director will notify you of your application status, if approved this is when work can begin. No work is to be started until you have been approved.
- After work is complete, provide Main Street Director with a photo showing completed work and paid receipts.
- MS/DDA Board will approve deny the completion of your project in accordance with what the original application stated.
- If approved, you will receive your reimbursement check within 3 weeks.



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I HAVE ATTACHED PROJECT PLANS AND SPECIFICATIONS, AS WELL AS A COPY OF THE CERTIFICATE OF APPROPRIATENESS OR HISTORIC PRESERVATION COMMISSION (HPC) APPROVAL.

MUST INCLUDE PHOTOGRAPH OF CURRENT FAÇADE, DETAILED SKETCH SHOWING EXACT LOCATION OF PROPOSED WORK, AND TWO QUOTES. WHEN FINISHED AND READY FOR REVIEW, AN AFTER PHOTO MUST ALSO BE PRESENTED SHOWING ALL COMPLETED WORK.

PROPERTY ADDRESS _____

CURRENT USE _____

APPLICANT _____

BUILDING OWNER _____

ADDRESS _____

PHONE NUMBER _____

EMAIL ADDRESS _____

DESCRIPTION OF PROJECT _____
(Please Note: To receive Payment, project must be completed as described)

TOTAL ESTIMATED COSTS (MUST ATTACH ESTIMATES)

Quote 1 \$ _____ Quote 2 \$ _____

I UNDERSTAND THAT THE INCENTIVE MATCH MUST BE USED FOR THE PROJECT DESCRIBED IN THIS APPLICATION AND THAT THE PROJECT MUST BE FULLY COMPLETED BEFORE PAYMENT WILL BE CONSIDERED.

SIGNATURE _____ DATE _____